

# WEDGEWOOD GROVES HOMEOWNERS ASSOCIATION

## Architectural Review Committee (ARC) Request

This application should be submitted to the ARC for review and approval ***prior*** to commencement of any change or improvement to the property.

If you have questions or concerns about this process please refer to your Declarations of Covenants and Restrictions or contact Sandy Rathbun with Sentry Management at 407-788-6700 extension 51213 or via email at [SRathbun@sentrymgt.com](mailto:SRathbun@sentrymgt.com)

All requests must conform to local zoning and building regulations, and the homeowner is responsible for obtaining all necessary permits for approved requests. The request is valid for 90 days from the date of approval.

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### Homeowner Please Complete in Full:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Describe change to property (new roof, painting, wood replacement, landscaping, fencing, etc.):

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**Please attach visual documentation of planned change.** When appropriate provide survey or plan indicating where on the property the change will take place. (Examples: Paint chip to include color name and manufacturer; brand and color of roof shingles; type of fence, height, location and color; type of landscaping material; pictures of windows.)

**The ARC has up to 30 days to review this request for approval.** If additional information is needed you will be contacted via email. Requests for additional information may delay approval. Submission of multiple projects on one request can delay processing if more information is needed on one part of the request.

**Liability:** I, the homeowner, take full responsibility and am personally liable for any damage that might occur to Wedgewood Groves HOA property during the completion of this project.

Signature : \_\_\_\_\_ Date: \_\_\_\_\_